

*Joyce Hudman*

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County Clerk  
Brazoria County, Texas

## NOTICE OF MEETING

### BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 61

The Board of Directors of Brazoria County Municipal Utility District No. 61 will hold a regular meeting on Wednesday, July 11, 2018, at 12:00 p.m. at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, in the Red River Conference Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Approve minutes.
2. Authorize auditor to conduct audit for fiscal year end June 30, 2018.
3. Financial and bookkeeping matters, including payment of the bills and review of investments.
4. Adopt budget for fiscal year end June 30, 2018.
5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
6. Authorize delinquent tax attorney to proceed with collection of delinquent taxes.
7. Engineer's report.
  - a. authorize design of District facilities;
  - b. approve plans and specifications and authorize advertisement for bids for construction projects;
    - i. Lakeland Subdivision Section 5 Drainage Report; and
    - ii. Lakeland Subdivision Section 5 Utility & Paving Improvements.
  - c. review bids and award contract for projects in the service area;
  - d. approve pay estimates, change orders, and final acceptance and direct engineer to notify insurance company of new facility in the service area;
    - i. water, sewer and drainage facilities to serve Lakeland Subdivision, Section 3;
    - ii. water, sewer and drainage facilities to serve Lakeland Subdivision, Section 4;
    - iii. wastewater treatment plant;
    - iv. Lakeland Subdivision Lift Station No. 1-Phase 1 modifications; and
    - v. Lakeland Subdivision Detention Pond Improvements-Phase IV.
8. Approve Utility Conveyance and Security Agreements.

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

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9. Deeds, easements, consents to encroachment, requests for service or utility commitment letters.
10. Annexation matters, including:
  - a. approve annexation agreement; and
  - b. authorize engineer to prepare feasibility study.
11. Receive report on development in the District.
12. Next meeting date.

  
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Attorney for the District

