

Joyce Hudman

Joyce Hudman
County Clerk
Brazoria County, Texas

NOTICE OF MEETING

BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 61

The Board of Directors of Brazoria County Municipal Utility District No. 61 will hold a regular meeting on Wednesday, March 14, 2018, at 12:00 p.m. at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, in the Red River Conference Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Approve minutes.
2. Financial and bookkeeping matters, including payment of the bills and review of investments, and authorize distribution of bond proceeds.
3. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
4. Review, revise and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
6. Engineer's report.
 - a. authorize design of District facilities;
 - b. approve plans and specifications and authorize advertisement for bids for construction projects;
 - i. Lakeland Subdivision Section 5 Drainage Report; and
 - ii. Lakeland Subdivision Section 5 Utility & Paving Improvements.
 - c. review bids and award contract for the following construction projects;
 - i. Lakeland Subdivision Detention Pond Improvements-Phase IV;
 - d. approve pay estimates, change orders, and final acceptance and direct engineer to notify insurance company of new facility in the service area;
 - i. water, sewer and drainage facilities to serve Lakeland Subdivision, Section 3;
 - ii. water, sewer and drainage facilities to serve Lakeland Subdivision, Section 4;
 - iii. wastewater treatment plant; and
 - iv. Lakeland Subdivision Lift Station No. 1-Phase 1 modifications.
7. Approve Utility Conveyance and Security Agreements.
8. Deeds, easements, consents to encroachment, requests for service or utility commitment letters.
9. 2018 Unlimited Tax Bonds, including:
 - a. approve developer reimbursement report for Series 2018 bonds.
10. Receive report on development in the District.
11. 2018 Directors Election, including:

707010

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

Joyce Hudman

Joyce Hudman
County Clerk
Brazoria County, Texas

- a. accept Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors;
 - b. adopt Order Cancelling Election and Declaring Unopposed Candidates Elected to Office; and
 - c. authorize cancellation of county contract for election services.
12. Next meeting date.

AVISO DE ASAMBLEA

**DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES
No. 61 DEL CONDADO DE BRAZORIA**

La Junta Directiva del Distrito de Servicios Públicos Municipales No. 61 del Condado de Brazoria llevará a cabo una asamblea ordinaria el miércoles 14 de marzo de 2018 a las 12:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP, ubicadas en 3200 Southwest Freeway, Suite 2400, en el salón Red River Conference Room, Houston, Texas, para discutir y de ser necesario actuar sobre los siguientes puntos:

- 11. Elección de Directores de 2018, incluyendo,
 - (a) aceptar el Certificado que Declara el Estatus de Candidatos Sin Oponentes Para la Elección de la Junta Directiva;
 - (b) adoptar una Orden que Cancela la Elección y Declara Electos a los Cargos a los Candidatos Sin Oponentes; y
 - (c) autorizar la cancelación del contrato de servicios electorales del condado.

[Handwritten Signature]

Attorney for the District
Abogado del Distrito

