

*Joyce Hudman*

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County Clerk

Brazoria County, Texas

**NOTICE OF MEETING**

**BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 21**

The Board of Directors of Brazoria County Municipal Utility District No. 21 will hold a regular meeting on **Monday, January 15, 2018, at 1:00 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, in the Sabine Conference Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. PUBLIC COMMENTS: Comments from the public. This provides an opportunity to comment on items in advance of the regular business of the Board of Directors. Comments shall be limited to three minutes per person. By stated law, responses by the President or Board members on any item not on the agenda shall be limited to:
  - a. statement of specific factual information given in response to any inquiry;
  - b. a recitation of existing policy in response to an inquiry; and
  - c. a proposal to place the subject on the agenda for a future meeting.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. Approve minutes.
  - b. Financial and bookkeeping matters, including payment of the bills and review of investments.
  - c. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - d. Report regarding development in the District.
  - e. District website matters.
3. NON-CONSENT AGENDA:
  - a. Items removed from consent agenda.
  - b. Accept annual disclosure statements for Investment Officer and bookkeeper.
  - c. Annual Report regarding Post-Issuance Compliance Policy.
  - d. Quarterly report from Best Trash.
  - e. March 2018 Community Shred Event, including review proposals for shredding services, discuss security for shred event, and approve shred event flyer.
  - f. Report from NJ Services on drainage and detention facility maintenance, and approve Amendment to NJ Services Contract.
  - g. Report on security services in the District, including:
    - i. Cost Sharing Agreement with Lakes of Savannah South Community Association for supplemental law enforcement services; and

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- ii. consider termination of Service Agreement with SEAL Security Solutions.
- h. Additional financial and bookkeeping matters, including:
  - i. additional checks.
- i. Engineering matters, including the following:
  - i. approve plans and specifications and authorize advertisement for bids for:
    - aa. wastewater treatment plant expansion; and
    - bb. repair of erosion at lake 2.
  - ii. review bids and award contracts, as appropriate, for the following construction project:
    - aa. water plant hydropneumatic and ground storage tank rehabilitation.
  - iii. pay estimates, change orders, and/or final acceptance, as appropriate, for the following construction projects:
    - aa. reverse osmosis system equipment;
    - bb. construction of reverse osmosis system;
    - cc. reverse osmosis system booster pump addition;
    - dd. generator for remote water well;
    - ee. water plant expansion; and
    - ff. improvements for wastewater treatment plant access road.
  - iv. Renewal of Texas Pollution Discharge Elimination System permit;
  - v. deeds, easements, Phase I environmental assessment proposals, and consents to encroachment;
  - vi. utility commitment requests; and
  - vii. capital improvement plan.
- j. Operation of District facilities, billings, repairs and maintenance, including:
  - i. wastewater discharge permit compliance;
  - ii. fluoride testing, including resident notice related to same;
  - iii. District business cards;
  - iv. fire station no. 6, including proposals for repair of irrigation system, station maintenance, Fire Protection/EMS Agreement and proposal from City of Pearland regarding fire protection fees and station staffing; and
  - v. security at District facilities, including options for security enhancements.
- k. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- l. Storm Water Management.
- m. 2018 Directors Election, including:
  - i. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2018 Board of Directors Election Period;

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

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- ii. authorize Notice of Deadline to File Applications for Place on the Ballot;
  - iii. approve contract for election services with Brazoria County;
  - iv. adopt Order Calling Directors Election; and
  - v. authorize Notice of Election.
- n. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
- o. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation, or a settlement offer.

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**AVISO DE ASAMBLEA**

**DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES  
No. 21 DEL CONDADO DE BRAZORIA**

La Junta Directiva del Distrito de Servicios Públicos Municipales No. 21 del Condado de Brazoria llevará a cabo una asamblea ordinaria el lunes 15 de enero de 2018 a las 1:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP, ubicadas en 3200 Southwest Freeway, Suite 2400, en el salón Sabine Conference Room, Houston, Texas, para discutir y de ser necesario actuar sobre los siguientes puntos:

- m. Elección de Directores de 2018, incluyendo:
- i. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2018;
  - ii. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta;
  - iii. aprobar el contrato de servicios electorales con el Condado de Brazoria;
  - iv. adoptar una Orden Para Convocar una Elección de Directores; y
  - v. autorizar el Aviso de Elección.

*Katherine A. Carne*  
Attorney for the District  
Abogado del Distrito

