

**VARNER CREEK UTILITY DISTRICT  
OF  
BRAZORIA COUNTY, TEXAS  
P. O. BOX 265  
WEST COLUMBIA, TEXAS 77486**

*Joyce Hudman*

Joyce Hudman  
County Clerk  
Brazoria County, Texas

November 9, 2017

TO: THE BOARD OF DIRECTORS OF VARNER CREEK UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Varner Creek Utility District will hold a regular meeting on Wednesday, November 15, 2017 at 9:00 A.M. in the Oak Room at the Clubhouse, Columbia Lakes, West Columbia, Texas 77486, within the boundaries of the District, for the following purposes:

- A. Sewer and water billing and collection reports
  - 1. Status of water and sewer accounts, approve delinquent account cut-off list
- B. Operator's Report
  - 1. Update on maintenance performed in current month
  - 2. Update on actions to have Texas Tank Services empty and clean ground storage tanks
  - 3. Update on actions to have La Casona clean grease traps
  - 4. Update on modifications to the pump station screens by Ramsower
- C. Engineer's Report
  - 1. Update status of pending and ongoing projects and authorize any appropriate action.
  - 2. Review and discuss updates on list of VCUD Bond Issue Projects discussed at the October 10 meeting
  - 3. Document review – Dam Emergency Action Plan documents
  - 4. Update on actions needed to save VCUD documents to digital format
- D. Legal / Financial Advisors
  - 1. Review, discuss, and take appropriate action on proposed sewer treatment plant contract extension.
  - 2. Update on document search to determine ownership of lagoon entrance culverts & adjacent land
- E. Administrators Report
  - 1. Standby collections report for October 2017
  - 2. Cash balances report on District Bank accounts
  - 3. Tax Assessor/Collector collections for October 2017
  - 4. Budget Report/Income Statement for October 2017
  - 5. Schedule Operating and Capital Projects Budgets Workshop
  - 6. Discuss possible joint meeting/workshop with Columbia Lakes Homeowners Association
  - 7. Update on the application for the renewal of Standby Fees
  - 8. Approve paying of bills
- F. Consider Bids on Trust Properties
- G. Approve minutes of previous meetings
- H. Security Report

(SEAL)



VARNER CREEK UTILITY DISTRICT

By: *Debra Lanehart*  
Debra Lanehart,  
Administrator of District